

**TRACY MENDHAM**  
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## **EDUCATION**

**VERMONT COLLEGE**, MFA. Major: Writing: Poetry Concentration, 2001

**Critical Thesis:** "Writing Chronic Illness: Jane Kenyon's 'Having it out with Melancholy'"

**Creative Thesis:** "Knotweed and Selected Poems"

**SMITH COLLEGE**, A.B. Major: Psychology, Clinical Psychology Concentration, 1988

**ST JOHNS COLLEGE**, Great Books Program (Liberal Arts), 1980-1982

## **TEACHING EXPERIENCE**

**NEW HAMPSHIRE COMMUNITY TECHNICAL COLLEGE-KEENE ACADEMIC CENTER, Keene, NH**

**Adjunct Faculty**, September 2006-present. Taught:

- English 102, College Composition I, a required three-credit course for students enrolled in degree programs at the college, which provides instruction in writing nonfiction from personal experience and observation, as well as from library and electronic sources.

**VERMONT COLLEGE**, MFA in Writing Program, Montpelier, VT

**Graduate Assistant**, 2006 Summer Residency. Held manuscript conferences with graduate-level students in the poetry concentration, and assisted with orientation of new students.

**FRANKLIN PIERCE COLLEGE**, Graduate and Professional Studies Division, Keene, NH

**Adjunct Instructor**, September 2003-present. Courses taught:

- IC 105 and IC 106, College Writing I and II, core requirements of the Individual and Community liberal arts program, providing an introduction to, and extensive practice in, academic writing. Sections taught in both the traditional physical classroom, and in a hybrid online/physical class format.
- IC 260, The Twentieth Century, an interdisciplinary exploration of world history and literature of the 1900s. Taught in hybrid online format.

**Course Conversion**, December 2005.

- Sociology 210, Deviance and Social Control. Completed conversion of hybrid online course to 100% online format.

**Fellow, Calderwood Writing Initiative**, August 2005, a week-long series of workshops designed to help instructors improve student engagement and critical thought in writing, and to enhance teacher enjoyment of teaching.

**Additional activities:** Completed beginning and intermediate training and certification in online course delivery using the eCollege system, for both hybrid and 100% online courses.

**KEENE STATE COLLEGE**, Division of Arts and Humanities, Keene, NH

**Adjunct Professor**, September 2004-present. Courses taught:

- English 101, Essay Writing, a required four-credit course which provides students with extensive practice in essay writing, reading and responding to professional and student writing .

**Additional Activities:** Gave presentation at English 101 Retreat, “Helping Students to Engage with Challenging Texts.” Completed trainings on Blackboard course management software, PowerPoint, and constructing academic websites with Macromedia Contribute.

#### **COLBY-SAWYER COLLEGE**, New London, NH

**Adjunct Assistant Professor**, September 2003-May 2004. Courses taught:

- Writing I, required introductory course in Colby-Sawyer's Liberal Education Program.
- English 263, Mythology and Folklore, a literature course examining archetypal stories from many cultures.

**Additional Activities:** Participated in Writing Across the Curriculum orientation with Toby Fulwiler. Completed training in IQWeb software for management of student academic records.

#### **MASSACHUSETTS BAY COMMUNITY COLLEGE**, Wellesley, MA

**Reading/Writing Specialist**, September 2001-May 2003. Provided one-on-one tutoring for students in all stages of the writing process in the Reading and Writing Center of the school's Academic Achievement Center, and taught the laboratory component of two developmental English courses:

- Language 090 Lab, a three-credit writing laboratory complementing the four- credit Language 090, a course introducing students to reading and writing processes.
- Writing 100 Lab, a one-credit writing laboratory complementing the three-credit Writing 100, a course to prepare students for English 101.

**Adjunct Writing Instructor**, January 2002-May 2003. Taught:

- Writing 100, the developmental English course to prepare students for English 101.

**Additional activities:** Student Writing Anthology Project, Poetry Festival Committee, Essay Contest judge, completed training in Blackboard and PeopleSoft information systems.

### **EDITORIAL AND TRANSCRIPTION EXPERIENCE**

#### **FREELANCE COPYEDITING**, Keene, NH

**Freelance Copy Editor**, November 2005-present. Proofread and copyedit dissertations and other documents for doctoral candidates at Union Institute and University.

#### **FANTASTIC TRANSCRIPTS**, Boston, MA

**Proofreader and Transcriptionist**, September 2001-July 2002. Transcribed and proofread business, high tech, and financial audio recordings for Fantastic Transcripts clients including Harvard Business School, Fast Company Magazine, Standard and Poor's Published Image, and Virtual Factory.

#### **EARTHWEB INC.**, New York, NY

**Copy Editor and Quality Assurance Specialist**, January 2000-January 2001. Copyedited articles and newsletters for the online periodicals Gamelan, Crossnodes, HTML Goodies, and open source IT, sites produced by EarthWeb, a multi-site, business portal Internet company. Microsoft Word 2000, HomeSite 4.0.1, XML content management system Interwoven TeamSite 4.0.1. Developed site-specific style guides and word lists. Proofread, tested links, and generated QA reports.

## **OTHER EXPERIENCE**

### **BUSENHALTER INSTITUTE**, Ashland, MA

Board member, July 2003-July 2005. Participated in formation of nonprofit organization dedicated to the artistic development of all women. Assisted in design and editorial work of online literary magazine, *Busenhalter.org*.

### **NEUROLOGICAL SERVICES INC.**, Framingham, MA

**EEG Technician**, 2002-2003. Performed electroencephalographic testing of patients for doctors group in small community hospital. Patient population included pediatric and elderly psychiatric inpatients, as well as adult outpatients from the community. Performed patient intake and preparation for testing as well recording.

### **SCHOOL OF VISUAL ARTS**, New York, NY

**Assistant to the International Students Advisor**, July 1999-December 1999. Assisted in all aspects of international student advisement, including planning of international students' orientation program and informational workshops on Immigration and Naturalization Service regulations, income taxes, etc. Edited and prepared information packets and prepared reports and surveys.

**Medical Office Assistant**, January 1998-July 1999. Assisted school nurse with first aid and patient referrals to physicians. Assisted college health officer in processing and recording student immunizations, and assisted in writing, editing, and producing in-house immunization manuals, health forms, and health services information sheets.

## **PUBLICATIONS AND SCHOLARLY ACTIVITY**

**POETRY** "The Cowardly Lion: An Apostrophe to Herself." *Gumball Poetry*, Summer 2004.

"The Tin Man." *Gumball Poetry*, Summer 2004.

"Neuro Series." *Critique 2* (2001): 12-13.

"Like Mrs. Dickinson." *Whomanwarp 2* (1990): 52.

"Joanna." *Whomanwarp 2* (1990): 72.

**FICTION** "Zoe." *Greecourt Review* 31.1 (1989): 6-7.

**NONFICTION** "Medical." Editorial. *[sic]* 1 (1995): 13-14.

**EDITORIAL** Co-editor, *Busenhalter*, July 2004-July 2005.

Contributing Editor, *Hunger Mountain 2* (2003).

Gentry, Moira, and Leah Ryan, eds. *Return to Bug City*. Northampton, MA: Bug City Comics, 1991. Contributed text and captions.

Gentry, Moira, and Leah Ryan, eds. *Bug City*. Northampton, MA: Bug City Comics, 1990. Contributed text and captions.

## **PRESENTATIONS**

Mendham, Tracy. "Helping Students to Engage with Difficult Texts." Presentation at the English 101 Instructors Retreat, Keene State College, Keene, NH. Used Tracy Kidder's *Mountains Beyond Mountains*, the school's Summer Reading Program book selection, to model strategies for helping students to interact with and understand challenging reading material. 26 August 2005.

Kidder, Kristen, Ned McGuire, Tracy Mendham, Melanie Morgon, and Laurel Santini. "Nickel and Dime: Working Class into the Reading/Writing Curriculum." Paper presented at the Conference on Teaching for Transformation, Center for Improvement of Teaching, University of Massachusetts at Boston, MA. 25 Jan 2003.

Mendham, Tracy. "Myth Poems and Other Literary Selections." Reading. Reading and Writing Center Symposium Series. Massachusetts Bay Community College, Wellesley, MA. 20 Oct. 2002.

Mendham, Tracy. "Writing Chronic Illness: Jane Kenyon's 'Having it Out with Melancholy.'" Lecture. MFA in Writing Program Celebration, Montpelier, VT. 4 July 2001.

Mendham, Tracy. "Knotweed." Reading. MFA in Writing Program Celebration of Contemporary Literature, Vermont College, Montpelier, VT. 2 July 2001.

Gentry, Moira, Tracy Mendham, Nina Crow Newington, and Laura Prescott. Reading. N.A.G. (Northampton Art Group) Productions, Northampton Center for the Arts, Northampton, MA. 7 Oct. 1990. Read selection of poems, "This Is Life After Death."

Gentry, Moira, Tracy Mendham, and Nina Crow Newington. Reading. N.A.G. (Northampton Art Group) Productions, Northampton Center for the Arts, Northampton, MA. 4 Feb. 1990. Read selection of poems, "For Dad, Who Called Himself..."

Gentry, Moira, Tracy Mendham, Nina Crow Newington, and Leah Ryan. "Stories Written in Red." Reading. Park Avenue South Theatrical Arts, Chez La Roe, New York, NY. 30 Sept. 1989. Read from selection of poems, "For People With Traumatic Head Injuries."

Gentry, Moira, Tracy Mendham, Nina Crow Newington, and Leah Ryan. Reading. N.A.G. (Northampton Art Group) Productions, Northampton Center for the Arts, Northampton, MA. 22 Jun. 1989. Read selection of poems, "For People With Traumatic Head Injuries."

Gentry, Moira, Tracy Mendham, Nina Crow Newington, and Leah Ryan. Reading. N.A.G. (Northampton Art Group) Productions, Northampton Center for the Arts, Northampton, MA. 4 Dec. 1988. Read selection of poems, "Not Just Any Old..."

## **PROFESSIONAL DEVELOPMENT**

### **Montpelier Literary Club**, Gresham OR (2002-present)

Member and participant. Exchange works in progress with small group of Vermont College MFA in Writing Program alumni in Florida, Illinois, Massachusetts, and Oregon.

### **School of Visual Arts**, School of Continuing Education, New York, NY Digital Design course, 1998

### **Gotham Writers' Workshop**, New York, NY

Fiction Writing I, 10-week course, 1997

Fiction Writing, one-day intensive, 1996

Poetry Workshop, one-day intensive, 1996

### **New York University Graduate School of the Arts and Sciences**, Liberal Studies Program, New York, NY

Press Ethics course, 1996

Introduction to Literary Cultures course, 1995

### **Northampton Art Group**, Northampton, MA (1988-1990)

Member and participant. Member-run weekly writing workshop. Read poetry and fiction and gave feedback to other writers. Shared organizational tasks with other members: organized public readings, chaired meetings, and facilitated writing exercises.